



**PRIVATE SCHOOLS REGULATORY AUTHORITY**  
**GOVERNMENT OF KHYBER PAKHTUNKHWA**

Office: House No. 18-E, Jamal ud Din Afghan Road, University Town, Peshawar

Phone# 091-5619513. Fax# 091-5700248



**Dated: 22.09.2020**

**CIRCULAR**

**No.MD/PSRA/Admn/2-4/2020**: The competent Authority is pleased to issue following circular in light of decisions taken in 13<sup>th</sup> Authority meeting held on 08-09-2020 regarding Late Fee surcharge on monthly Tuition fee:

1. Late fee surcharge will only up to maximum of 3% on monthly tuition fee which will be effective only as one time surcharge.
2. Last date of fee submission shall be 20<sup>th</sup> of the month for which the fee is being charged.
3. Clause 7 (4) X "students and parent are not required to pay fee in advance except for a single Calendar month. However, the parents are required to pay their summer/winter vacation fee at the end of each month."

Any violation of the above would render the School Management liable for penalties under sub section (2) to (5) of section-22 of KP-PSRA Act, 2017 and Sub-clause (4) XII of Clause-7 and sub-clause (1) 2 to 5 of clause 28 of the KP PSRA Regulations, 2018.

**MANAGING DIRECTOR**

**Endst: No and date Even**

Copy forwarded to the: -

- 1) The Principals of all Private Schools, Khyber Pakhtunkhwa for necessary action and compliance.
- 2) PS to Secretary E&SE Department.
- 3) PS to MD, PSRA.

**Umar Arshad Khan**  
**Deputy Director (R&FR)**

22/09/20