



PRIVATE SCHOOLS REGULATORY AUTHORITY
GOVERNMENT OF KHYBER PAKHTUNKHWA
House No. 18-E, Syed Jamal ud Din Afghani Road, University Town, Peshawar
Phone # 091-9222182-9216367



No. MD/PSRA/TRAINING/95/2022

Dated: 06/02/2025

To

The Principals of all Private Schools
Khyber Pakhtunkhwa.

Subject: **REQUEST FOR MAXIMUM NOMINATION IN CIVIL DEFENSE COURSES FOR THE YEAR 2025**

I am directed to refer to subject noted and to enclose herewith a copy of letter No. SO(B/T)/E&SE/1-1/Training/1059, dated 21.01.2025 from Elementary Secondary & Education Department.

Please find below the training courses arranged by Federal Civil Defence Training School

COURSE NAME	Duration
Emergency Services Master Training Course	(4 weeks)
Civil Defense First Aid Course	(2 weeks)
Basic occupational Safety & Health (OSH) Course	(2 weeks)
Firefighter-I	(4 weeks)
Fire-fighter-II	(3 weeks)
Fire prevention & safety courses	(2 weeks)
Domestic Emergencies & Prevention for ladies	(2 weeks)
Workspace safety Training Courses	(3 days)

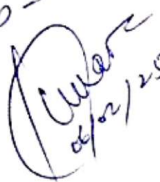
You are therefore, requested to submit the one nomination of Private School Staff member who is interested/ & willing to participate in the above-mentioned courses. No T.A/D. A is admissible.


Assistant Director (A&F)

Endst. No & Date even.

Copy forwarded to the:

- ✓ Deputy Director (M&E/MIS) KP-PSRA with the request to upload the same on official portal.
2. PS to Secretary E&SE Department, Peshawar.
3. PA to MD, KP-PSRA.
4. To All Elected members from private schools to systematized the same at the earliest.

upload on web site

06/02/25


Assistant Director (A&F)



GOVERNMENT OF KHYBER PAKHTUNKHWA
ELEMENTARY & SECONDARY EDUCATION
DEPARTMENT

No.S.O(B/T)E&SE/1-1/Training
Dated Peshawar, the 21.01.2025.

11559

To

1. The Managing Director,
KP-PSRA, Peshawar.
2. The Managing Director,
E&SEF, Peshawar.
3. All Addl Secretaries,
E&SE Department.
4. The Chief Planning Officer,
E&SE Department.
5. The Director,
Curriculum & Teachers Education, KP at Abbottabad.
6. The Director,
Directorate of E&SE, Peshawar.
7. The Director,
Directorate of Professional Development, Peshawar.

Managing Director

KP-PSRA

Dairy No

Dated

1192

27/01/25

Subject: REQUEST FOR MAXIMUM NOMINATION IN CIVIL DEFENSE
COURSES FOR THE YEAR, 2025

I am directed to refer to the subject noted above and to enclose herewith a copy of letter No. SO (HRD)E&AD/1-3/MISC/2024 dated 24.12.2024 alongwith enclosure received from Seton Officer (HRD-II), Establishment Department HRD Wing, which is self-explanatory, for necessary action under intimation to this office, please

Encls: (A.A)

(ARSALAN AHMED)
SECTION OFFICER (Boards & Trg)
E&SE Department

Ends: of even No. date

Copy is forwarded for information to:-

1. Seton Officer (HRD-II), Establishment Department HRD Wing w/r to his letter quoted above.
2. P.S to Secretary Elementary & Secondary Education Department.
3. PS to Addl. Secretary (Gen), E&SE Department.
4. P.A to Deputy Secretary (Boards & Training) E&SE Department.

SECTION OFFICER (Boards & Trg)
E&SE Department

Dis (Ar)
[Signatures]



GOVERNMENT OF KHYBER PAKHTUNKHWA
ESTABLISHMENT DEPARTMENT
HRD Wing

No. SO (HRD)-ED/13 M DS 2024

Dated: 27/12/24

All Administrative Secretaries
Government of Khyber Pakhtunkhwa.

Subject: REQUEST FOR MAXIMUM NOMINATION IN CIVIL DEFENCE COURSES
FOR THE YEAR 2025.

Dear Sir,

I am directed to refer to the subject noted above and to enclose herewith a copy of self-explanatory letter No. 1/15/2017-CDTS(P)-Admn/123, dated 13-12-2024 alongwith its enclosures received from Commandant, Civil Defence Training School, Ministry of Interior, Government of Pakistan and to convey that the Chief Secretary, Khyber Pakhtunkhwa has directed to ensure timely nominations for the training course.

2. It is, therefore, requested to comply with the directions of the Chief Secretary, Khyber Pakhtunkhwa and disseminate the same with your field formation for timely nominations, please.

Copy forwarded to the:

AS (E)

(ABID GUL AFRIDI)
SECTION OFFICER (HRD-II)

27/12

- 1- The Commandant, Civil Defence Training School, Ministry of Interior, Government of Pakistan w/r his letter quoted above
- 2- PSO to Chief Secretary, Khyber Pakhtunkhwa
- 3- PS to Secretary Establishment Department
- 4- PS to Additional Secretary (HRD), Establishment Department.

DS (Admin)
Secy (G)

Handwritten signature

Secy

27 12 24

Admn

Handwritten signature

SO (BT 1)
13/01/25

SECTION OFFICER (HRD-III)

Urgent

PC-Process for nominations

Handwritten signature

02.01.2025

R-141048912

4262

3740
13/12/2024

No. 13/2017-CDTS/Pr. Admin
Government of Pakistan
Ministry of Interior
Civil Defence Training School
Karachi-75200

Plot No. 20-21, Sector B-1, Phase-1
Hayatabad Peshawar 10/12/2024

To,
The Chief Secretary
Government of K.P.
Peshawar, Pakistan.

Sup. Secy

*Pl. Secy
Command
Security
to be
done by
13/12/24*

Subject: REQUEST FOR MAXIMUM NOMINATION IN CIVIL DEFENCE COURSES FOR THE YEAR 2025

Dear Sir,

I have the honor to inform that Civil Defence plays a pivotal role in safeguarding the community during emergencies such as natural disasters, accidents, and other crises. In today's world, where the frequency of calamities is on the rise, a robust Civil Defence System is crucial for ensuring health safety and building resilience.

In this connection, Federal Civil Defence Training School Peshawar has planned to conduct meaningful specialized courses, i.e. Civil Defence General Instructor's course, Emergency Service Master Training course, Civil Defence First Aid course, Basic Occupational Safety and Health course (OSH), Firefighter-I and Firefighter-II Courses, Fire Prevention and Safety course (for Ladies), Domestic Emergencies & Prevention course (for Ladies), and Workplace Safety Training session in industrial sector, School, Colleges, Hospitals and Universities.

In the light of the prevailing law & order situation and security threats across the country, it is essential to train as many as possible from public and private organizations to raise awareness about civil defence and to promote safety culture in Pakistan.

Keeping in view the above-mentioned points, it is therefore humbly requested that directives may kindly be issued to all departments under your esteemed control across Khyber Pakhtunkhwa (KP) to nominate the maximum number of the participants for Civil Defence courses as per the annual training schedule in the greater interest of the national cause.

Note - Annual Training Schedule has been attached for ready reference

13/12/24

Sup. Secy
Pl. Secy
13/12/24
(MUHAMMAD ZAMAN)
COMMANDANT
TEL: 0919217110

ANNUAL TRAINING SCHEDULE FOR THE YEAR 2025
FEDERAL CIVIL DEFENCE TRAINING SCHOOLS, LAHORE, KARACHI, PESHAWAR, FAISALABAD

civildefence.gov.pk

#	Name of Course	Duration	No. of Courses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Civil Defence General Instructor Course	4 weeks	1	06-31											
2	Emergency Services Master Training Course	4 weeks	3				21-16				18-12				01-26
3	Civil Defence Advance Rescue Course	2 weeks	3	20-31						07-18		15-26			
	Civil Defence First Aid Course	2 weeks	3			10-21			16-27			29-10			
	Basic Occupational Safety & Health (OSH) Course	2 weeks	2				07-18			21-01			13-07		
	Firefighter-I	4 weeks	3		03-28			05-30						10-28	01-13
	Firefighter-II	3 weeks	3			03-21			30-11						
4	Fire Prevention & Safety Course	2 weeks	3					26-09							01-13
9	Domestic Emergencies & Prevention Course (For Ladies)	2 weeks	1												
10	Workplace Safety Training Sessions	3 Days / 6 Cr Hrs	40	Minimum three sessions in a month are mandatory											
11	World Civil Defence Day			1 st MARCH											

All the Training courses are free of cost having the objective to promote the safety culture in Pakistan.

Students living in single or two roomed houses are available for those coming from out station on first come first served basis.

Government employees will be entitled to TADA from their respective departments/organization as admissible under the existing rules.

All Heads of institutions are directed to make the most of the available human resource for delivering the training.

Commandant Federal Civil Defence Training School, Sector B-II, Town Ship, Lahore, Ph: 043-99262130, 042-99392131.

Commandant Federal Civil Defence Training School, Staff, Gulshan-e-Khalid Block-7, Abdul Hassan Ispahani Road (Near Safari 21st), Karachi, Ph: 021-99263715.

Commandant Federal Civil Defence Training School, House No. 1, Rehman Society, Khajoor Wala Bagh, Alad Chowk, Millat Road, Faisalabad, Phone: 041-9330751, 2.

Commandant Federal Civil Defence Training School, Plot No. 20-21, Phase-V, Hayatabad, Peshawar, Ph: 091-9217110-091-9217111

FOR LADIES