

## CIRCULAR

The Competent Authority in KP-PSRA has been pleased to withdraw the KP-PSRA Circular No. KC-MD(PSRA)/1-8/2017-18/SCSR dated 10.04.2018 after having set aside the Peshawar High Court Judgment dated 08.11.2017 by the Supreme Court of Pakistan in its Judgment dated 19.07.2018. Necessary amendments in the KP-PSRA Regulations, 2018 to this effect, when approved by the Regulatory Authority, will be notified for information and compliance on part of all the Private Institutions in Khyber Pakhtunkhwa. However, all Private Institutions shall abide by all the KP-PSRA Act, 2017 dated 23.06.2017 and all other provisions of the KP-PSRA Regulations, 2018 dated 20.03.2018 for further orders. The following provisions of the KP-PSRA Act, 2017, in particular are narrated for necessary compliance to the parents and Managements of Private Institutions;

1. As per Act, 2017, up to 10% annual increase in tuition fee once in an academic year can be made provided that prior approval of KP-PSRA shall be obtained.
2. Sibling fee concession to each child of the same parents studying within the same school shall not be less than 20%.

The following provisions Under Section 7(4) and Section 8(2) of the KP-PSRA Regulations, 2018, are also reproduced for information of the parents and compliance by the Managements of Private Institutions;

- I. No School or person is allowed to demand or receive capitation fee at the time of admission or afterwards;
- II. A School is not allowed to suggest or force students and their parents to purchase stationery, books, uniforms or any other thing from a particular outlet or entity;
- III. A School shall disclose its facilities and fee in its prospectus and shall indicate approximate cost of completion of a class or course including class or lecture materials, books, special clothing, safety equipment, tools, and other items that are or may be required by the School to be bought or provided by the students and expenditure on other items;
- IV. Facilities allowed to a student at the time of admission shall not be subsequently withdrawn or reduced except with prior approval of the Regulatory Authority;
- V. Students or their parents are not required to pay fee in advance except for a single calendar month;
- VI. Fee of one thousand rupees a month or more is not allowed to be received in cash by the School and is compulsorily required to be deposited into bank account of the School;
- VII. Fine to students for reasons of discipline shall not be treated as income of the School and shall be spent for welfare of students of the School during the year in which it is received;
- VIII. Refundable deposits to the tune of Rs. 10,000/- or above of students shall be deposited into interest-bearing accounts and shall be refunded within one month of becoming due along with interest earned thereon.
- IX. Profession of teaching in a School does not convert into exploitation of teachers and remuneration recommended is almost comparable with the remuneration of persons of similar qualifications and skill sets elsewhere than in a School;
- X. Remuneration to the teachers is disbursed through payee's account only;
- XI. Suitable action is taken promptly in case of delayed disbursement of remuneration to the teachers or refusal to pay the remuneration;
- XII. Teachers are employed through written contract and not otherwise; and
- XIII. A School shall not refuse to issue school-leaving certificate to a student who is debarred to attend the School for his failure to pay the prescribed fee provided that the arrears are covered in the security deposited in to the school. Payment of fee in default will not be a condition-precedent for issuance of the school-leaving certificate.

Keeping in view of the above, any violation would lead, the School Management to be liable for penalties under Section-28, of KP-PSRA Regulations, 2018.

**Note:** KP-PSRA Act, 2017 & KP-PS RA Regulations are available on [www.kpese.gov.pk](http://www.kpese.gov.pk) for information of general public.

**PRIVATE SCHOOLS REGULATORY AUTHORITY**  
**GOVERNMENT OF KHYBER PAKHTUNKHWA**

Office: House No. 6 D-IV, Park Avenue,  
University Town, Peshawar  
Phone# 091-5700247-8. Fax# 091-5700246

**Endst: of even No. and dated.**

Copy Forwarded for information to the;

1. PSO to Chief Minister, Khyber Pakhtunkhwa.
2. Director E&SE, Peshawar.
3. Director DCTE, Abbottabad.
4. Director PITE, Peshawar.
5. Director Education Tribal Districts, Warsak: Road, Peshawar.
6. Project Director (IMU), Khyber Pakhtunkhwa with the request to issue necessary instructions to all the DMOs in this regard.
7. All the Deputy Commissioners Khyber Pakhtunkhwa.
8. PSO to Chief Secretary, Khyber Pakhtunkhwa.
9. All the Chairmen BISEs, Khyber Pakhtunkhwa.
10. Director (Admn. & Finance) KP-PSRA.
11. Director (Operations) KP-PSRA.
12. All the District Education Officers (MIF) Khyber Pakhtunkhwa.
13. All Members of the Regulatory Authority.
14. All the DMOs in Khyber Pakhtunkhwa, with the request to circulate this circular to all the Private Schools/Institutions/ Academies/centres in their respective Districts.
15. PS to Additional Chief Secretary Tribal Districts Khyber Pakhtunkhwa, Tribal Districts Secretariat, Warsak: Road, Peshawar.
16. PS to Secretary to, Government of Khyber Pakhtunkhwa, Elementary & Secondary Education Department/Chairperson of the Regulatory Authority.
17. PS to Secretary to Governor, Khyber Pakhtunkhwa.
18. PS to Secretary Information and Public Relations, Govt. of Khyber Pakhtunkhwa with the request for wide publicity in print and electronic media.
19. Master File.